



## Report of the Chief Officer Customer Access

## Report to Citizens & Communities Scrutiny Board

Date 10<sup>th</sup> April 2017

## Subject: Phase 3 - Community Hubs

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley, Bramley & Stanningley, Pudsey, Gipton & Harehills, Headingley, Hyde Park & Woodhouse, Otley and Yeadon, Horsforth, Chapel Allerton, Alwoodley/Moortown, Middleton Park, Killingbeck & Seacroft, Kippax & Methley, City & Hunslet, Morley South, Rothwell,		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		

### Summary of Main Issues

Phase 1 Community Hubs at Armley, St Georges Centre and Compton Centre have been completed.

Phase 2 Community Hubs have opened at Kippax, Horsforth, Pudsey, Rothwell, and Moor Allerton. North Seacroft (Deacon House) and Dewsbury Road Community Hubs are currently under construction and will be completed in the next few months. Other Phase 2 schemes as per the programme agreed at Executive Board in June 2016 will be started in 2017/18.

Development work has now shifted to focus on the Phase 3 Community Hub programme.

Through this report, Scrutiny Board Members will assist in bringing together the proposals for Phase 3 through the identification of key principles on which phase 3 options can be developed for further consultation.

This work will culminate in a Phase 3 Community Hub business case which is planned to be reported to Executive Board in July 2017.

### Recommendations

The Board are recommended to:

1. Note the contents of the report including the progress made to date on delivering Phase 1 and Phase 2 of the Community Hub Programme.
2. Note the 21 remaining buildings within Phase 3.

3. Agree the key principles required to determine the scope.
4. Note the savings target of £420,000 per annum from 2018/19 which is to be delivered as part of the Phase 3 programme.
5. Consider whether the Board should form a working group to work with officers on the Phase 3 options in more detail as they are developed.

### **Background documents<sup>1</sup>**

None used

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

## Purpose of this report

- 1 To update Scrutiny Board on the progress made to-date on the Community Hub programme.
- 2 To establish and agree key principles on which Phase 3 options can be developed for further consultation with local Ward Members.
- 3 To highlight the buildings in-scope for Phase 3 as outlined in Appendix A.

## Background Information

- 4 The delivery of the Community Hubs has been split into multiple phases due to the scale of the programme and to accelerate delivery, as follows:
  - **Phase 1 Pathfinder sites** - Armley, Compton Centre and St George's Centre. These opened in April 2014.
  - **Phase 2 Sites** – Initial works have been undertaken to allow Integrated Library and One Stop services to be formed
- 5 Progress on Phase 2 sites is as follows:

<b>Community Hub</b>	<b>Location</b>	<b>Description</b>
Yeadon Community Hub	Yeadon Library	Opened in Summer 2015
Kippax Community Hub	Kippax Library	Community Hub formed in Kippax Library.
Moor Allerton Community Hub	Moor Allerton Library	Community Hub formed in Moor Allerton Library and Housing Back office has been completed
Pudsey Community Hub	Pudsey Library	Community Hub formed in Pudsey Library and Back office has been completed.
Horsforth Community Hub	Horsforth Library	Community Hub formed in Horsforth Library.
Rothwell Community Hub	Rothwell Library	Community Hub formed in Rothwell Library and Housing Back office has been completed

- 6 As part of Phase 2, North Seacroft Community Hub at Deacon House is currently on site to create a new Hub (including the Post Office) and 1st floor accommodation for Housing staff. Dewsbury Road Community Hub is also underway to create the Community Hub and Leeds City Credit Union on the ground floor and offices on the first floor areas. Both these large schemes are expected to complete by May/June 2017. The Community Hub at Bramley Library is due to commence in April/May 2017. Other Phase 2 schemes (as set out in the programme agreed by Executive Board in June 2016), will start 2017/18.

## **Main issues**

- 7 Development work has now shifted to focus on the Phase 3 Community Hub programme.
- 8 Within Phase 3 there are 21 buildings across the city that will be considered. These sites are made up of the remaining community libraries, remaining one stop centres and the remaining neighbourhood housing office (NHO) buildings. Consideration will also be given to other sites within local communities that may be better suited to the provision of Community Hub services than the buildings identified above; examples include community centres, sports centres and partner / 3<sup>rd</sup> sector buildings.
- 9 Appendix A highlights the 21 sites in scope and includes – where available - information relating to current usage, condition of the buildings, location of buildings, and statistical information e.g. book lending, visitor numbers and customer enquiry numbers.
- 10 The Phase 3 programme will culminate in the delivery of the remaining Community Hubs within the city, further asset rationalisation and staff reorganisation to deliver a sustainable Hub workforce.
- 11 Currently, there is also a £420k savings target attached for delivery to the Phase 3 programme.
- 12 To enable options to be developed for consultation with local Ward members, Scrutiny board are asked to discuss and agree a set of key principles from which officers can work.
- 13 Officers have developed a set of draft key principles for discussion and agreement. However Scrutiny Board Members are asked to consider the list and amend and add any additional principles they feel need to be included to ensure we have an appropriate and sustainable hub infrastructure across the city.
- 14 The key principles are:
  - Community Hubs should be close to local shopping zones.
  - The identification of a potential Community Hub will be based on an analysis of existing and future demand and proximity to other Hub sites.
  - Each potential Community Hub will be assessed on the basis of whether it demonstrates Value for Money. VFM to be determined through a demand v cost assessment.
  - As well as individual site assessments, geographical assessments based on a VFM analysis will be undertaken to ensure no over-provision of community hub services within a given geography.
  - There is an expectation that the service review saving of £420k will be delivered.
  - That there isn't a 'one size fits all approach' to the provision of Community Hubs and that services offered within Phase 3 sites will be dependent on the space available.
  - The Phase 3 programme will have a focus on asset rationalisation and service integration in delivering a sustainable network within the city.

15 Application of the above key principles to the remaining sites may lead to difficult decisions having to be made by the Council regarding the development or otherwise of the Phase 3 sites. For this reason Scrutiny Board are asked to consider establishing a working group to work with officers on the detail of the potential options as they are developed.

## **Recommendations**

The Board are recommended to:

1. Note the contents of the report including the progress made to date on delivering Phase 1 and Phase 2 of the Community Hub Programme.
2. Note the 21 remaining buildings within Phase 3.
3. Agree the key principles required to determine the scope.
4. Note the savings target of £420,000 per annum from 2018/19 which is to be delivered as part of the Phase 3 programme.
5. Consider whether the Board should form a working group to work with officers on the Phase 3 options in more detail as they are developed.